

INDIVIDUAL AUTHORIZATION AGREEMENT/WAIVER FOR AUTOMATIC PAYROLL DEPOSITS/TRANSFERS

TERMS

1. I authorize you (Resource Group Staffing) to send my wages to my Bank(s) electronically, or by paper entry if necessary.
 2. If you credit my account with the wrong amount, you may correct the error with an electronic debit or paper entry.
 3. I agree that you will not be liable for damages or losses that occur due to equipment failure, an act by a third party, or something beyond your control.
 4. Bank of Deposit must be a participant in the Automated Clearing House.
 5. Please enclose a voided check or a copy of a voided check if depositing to a checking account. This will expedite processing.
 6. **IT IS YOUR RESPONSIBILITY TO NOTIFY US OF ANY CHANGES IN YOUR ACCOUNT SUCH AS CLOSING ACCOUNTS, ETC.**
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ACCOUNT ONE (Please Print)

Employee Name _____
Bank Transit/Routing No. _____ Acct. Number _____
Bank Name _____ City _____ St. _____
Deposit Amount _____ Checking _____ Savings _____

ACCOUNT TWO (Please Print)

Employee Name _____
Bank Transit/Routing No. _____ Acct. Number _____
Bank Name _____ City _____ St. _____
Deposit Amount _____ Checking _____ Savings _____

Employee Signature _____ Date _____

WAIVER OF DIRECT DEPOSIT

I, the undersigned, waive the direct deposit benefit offer by Resource Group Staffing. On a weekly basis, RGS will mail your paycheck to your address. Once the check is mailed, RGS has no control over its delivery and therefore assumes no responsibility for its delivery. Should it be necessary to issue a replacement check, the undersigned is responsible for the \$20 stop pay charge for the initial lost check.

Employee Signature _____ Date _____

When setting up Direct Deposit, please check with your bank to verify funds are deposited. We will not be responsible for any bounced checks!

ALSO AVAILABLE...

As an employee of the Resource Group, LTD., you can join **American Eagle Federal Credit Union**. Now you can experience the benefits of free, no minimum deposit checking, free CURT*Plus* Check Card, 24 hour automated access by telephone and internet, and most importantly, **great service**. Once a member, you are a member for life. This also includes your family and household members. Ask you Personnel Consultant for details.